

Hazard Communication Written Program

(In compliance with 29 CFR 1910.1200(e)(1))

For Cranesville Block Co.

Revised: 1/5/2011

Reviewed 2/7/2022

Revised: 1/2/2023

Revised 8/21/2024

by Michael Pickering

EHS

revisions added:

8/21/24 : access the SDS system Via QR code and poster added

GENERAL

The purpose of this policy is to ensure that Cranesville Block Co. is in compliance with the OSHA Hazard Communication Standard (HCS) 29CFR 1910.1200.

The safety manager is the overall coordinator of the facility program acting as the representative of Cranesville Block Co., who has overall responsibility.

In general, each employee in the facility will be trained on the substance of the Hazard Communication Standard, our company policy, the hazardous properties of the chemicals they work with, and measures to take to protect themselves from these chemicals.

LIST OF HAZARDOUS CHEMICALS

The safety department will maintain a list of all of the hazardous chemicals used at our facilities, and update the list as necessary. The hazardous chemical list will be updated upon receipt of the new hazardous chemical at our facilities.

SAFETY DATA SHEETS (SDS's)

The SDS will consist of a fully completed OSHA Form 174 or equivalent. The safety department will ensure that the SDS library maintains the SDS for every hazardous material and the areas where the hazardous material is accessible by employees. SDS's will always be accessible to all employees. Copies of all SDS's are available to all employees via asking site management or contacting the safety department. In addition, Chemical inventory list and SDS can be accessed via a green hard hat icon located on the Carnesville's HUB. This icon is also located on the site manager's computer desktop. In addition, Cranesville has a QR code that employees can access the SDS system at any time via a smart phone. The QR code is located on a poster near the time clocks on all company sites and on all company issued hard hats, a sticker with the QR code is affixed to the inside of the hard hat. Replacement stickers are available by contacting safety department.

The safety department is responsible for acquiring and updating the SDS's.

The safety manager will review each SDS for accuracy and completeness and will contact hazardous substance manufacturers if any deficiencies are noted. If a proper SDS cannot be procured the substance will not be purchased.

The purchasing department manager will discuss with the safety manager any new hazardous substance potential purchases. The production manager in coordination with the safety manager will oversee any materials from contractors prior to allowing the substances to be brought to our locations. Whenever possible the least hazardous substances will be procured.

After review by the safety manager, the safety manager will authorize the purchase and determine safe storage requirements and necessary training for our employees for the hazardous substance.

The SDS will be added to the library upon receipt of the hazardous substances at our facilities.

LABELS AND OTHER FORMS OF WARNING

Our site managers are designated to ensure that all hazardous chemicals in the workplace are properly labeled.

Labels will list:

- the chemical identity
- appropriate hazard warning
- the signal word
- any pictograms associated with the chemical
- the name and address of the manufacturer.

Chemical names will refer to the corresponding SDS. Immediate use containers- (small secondary containers) that are used by more than one employee will have corresponding labels or a posted sign with an identifiable marking with the same information as the label would have. All labels for secondary containers will be created and distributed by the safety department to our locations. Site managers will check on a monthly basis or more frequent to ensure that all containers are

labeled. Employees are trained to notify the site management if a container is not labeled.

TRAINING

All employees are trained on:

- The OSHA standard
- Our company's HCS policy.
- What is an SDS, the location of our SDS library, and how to access the SDS's
- GHS labeling
- Exposure identification and follow up procedures.
- How to identify the release of a hazardous substance and who to notify in the event of a release
- The differences between physical and health hazards
- What is PPE, and how it protects you including extent of protections afforded by PPE

Additional training will occur whenever there is a new chemical on our sites.

Hazardous chemical training is a combined effort by the safety department and site management. Initial training is conducted via the use of a power point program followed by a test given by the safety department. A copy of this power point is available via a request to the safety department. Additional training may also consist of toolbox talks, individual documented training, signage and any other useful training devices.

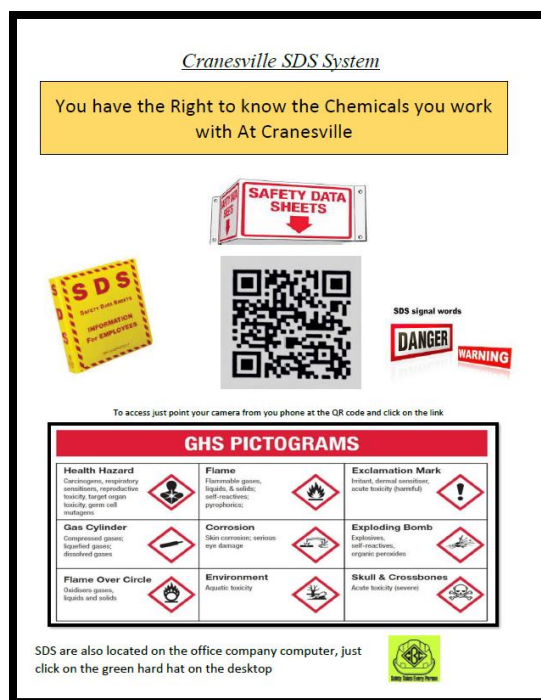
OUTSIDE CONTRACTORS

When outside contractors are required they will be informed of our policy, and any hazardous substances they may be exposed to. They will be given information to access the safety department for any questions, SDS's and if necessary any PPE required to prevent exposure.

NON-ROUTINE TASKS

Any borrowed personnel will be task trained on the task including any exposure to any hazardous substances. This training will include physical and health hazards. This training will be done by a competent person and if necessary, a member of the safety department.

Poster & QR code



ADDITIONAL INFORMATION

Cranesville Block Co. will make every effort to utilize nonhazardous substances. wherever possible.

Further information on this written program, the hazard communication standard, and applicable Safety Data Sheets is available at the company corporate headquarters.

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